

**Update on IAM Committee Meeting**  
**Friday, June 8<sup>th</sup>, 2-3:30 pm**  
**120 USB II**

This was the second full committee meeting of the IAM group.

**Opening Remarks**

Renee kicked off the meeting with a brief educational session on the federal government initiative and the work that has already been conducted by government (CAF) with Penn State related to GSA program. She also touched on the Incommon federation. A brief discussion followed.

**Reports from each of the Focus Groups**

Each focus group leader gave a brief report on the work of their groups. Three of the groups had already met and established regular meeting schedules. The Policy and Governance group is scheduled for Monday, June 11. The Risk Assessment group has not yet scheduled their first meeting.

The groups reporting were:

Life Cycles and Affiliations – Ken Forstmeier

Vetting, Proofing, and Registration – Neil Vines for Steve Kellogg

Levels of Assurance – Donna Neideigh

Risk Assessment – David Lindstrom

Policy and Governance – Debbie Meder

The groups are off to a strong start with solid leadership and members who appear to be engaged in the project. The committee discussed the inter-related nature of the committees' work and the importance of communicating between focus groups on touch points. Group leaders were encouraged to use the wiki for cross group collaboration.

It was recognized that the work to be completed by the Risk Assessment and Governance and Policy group hinges directly on the three other groups. These two groups may need to allow the work of the other groups to move forward before completing their own charge.

**Review of Future Meetings and Milestones**

We wrapped up the meeting by reviewing the following list of future meetings and milestones. Since the meeting, Renee and Joel have decided to extend the full committee meetings to 2 hours since 1 ½ hours did not appear to be enough time for adequate committee reports and discussion.

**Future Meetings & Milestones (note meeting times were lengthened to 2 hours)**

Meeting - August – 9<sup>th</sup>, 2:00-4:00 pm– full committee, location TBD

Meeting - October – 9<sup>th</sup>, 2:00-4:00 pm– full committee, location TBD

Milestone - November 30<sup>th</sup>, Focus Group Draft Recommendations and Report due to committee

Meeting - December – 6<sup>th</sup>, 3:00-5:00 pm – Renee, Joel, and focus group leaders - Review of Recommendations

Meeting - January – 10<sup>th</sup>, 2:00-4:00 pm – full committee - Presentation of gap analysis and final draft reports, location TBD

Meeting - February 12<sup>th</sup>, 1:30-3:30 - 141 Computer Building – full committee - Presentation of recommendations and roadmap to Kevin Morooney, Vice Provost/CIO