

PENNSTATE



*Computer &
Technology
Workshops for
Faculty, Staff,
& Students*



Creating a Video with Jing

Delivered by ITS Training Services for Penn State

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What is Jing?

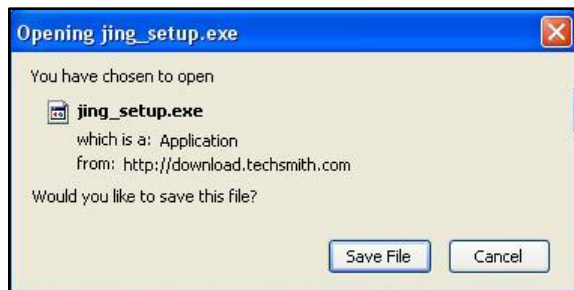
Jing Overview

Jing is a program that captures and shares images and video from your computer. While you are in the process of actually creating the video, you are able to record audio and capture stills of content which is on your computer screen. Jing is available for Windows and Macintosh. This handout will show you how to create a video in a Windows environment, and save it as a .swf file, which can be uploaded to ANGEL.

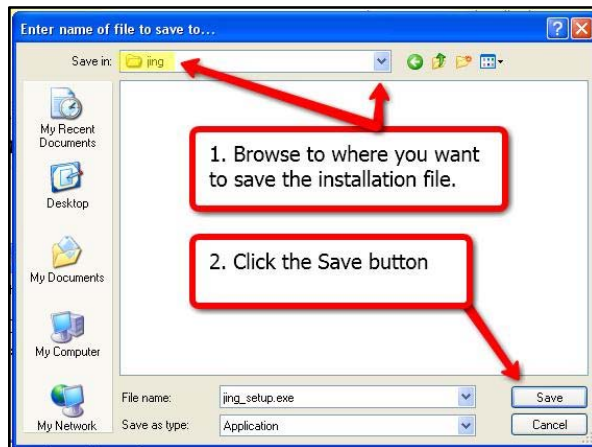
 <p>Capture Images</p> <p>Snap a picture of anything on your desktop.</p>	 <p>Record Video</p> <p>Record video of what you do, or what you see.</p>	 <p>Share Online</p> <p>Instantly uploaded. Share in email, IM, or blogs.</p>
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Installing and Setting Up Jing

1. Bring up a browser and go to <http://www.jingproject.com/>
2. Choose (and click on) the download for the Windows operating system.
3. A dialog box will appear to save the file, choose **Save File**.



4. Browse to where you want to save the installation file on your computer and click on **Save**.



5. Double click the icon that is now on your desktop to start the installation.
6. A Jing setup window will appear. Accept the license agreement by clicking in the check box and then click **Install**.
7. Fill out the Jing Setup screen.



This creates an account at screencast.com to store your videos and images. Completing the form is required even if you don't plan to upload your videos to screencast.com.

8. Click **Continue**.
9. Finally, close the setup screen by clicking on the **X** in the upper right hand corner.

You are ready to begin capturing.

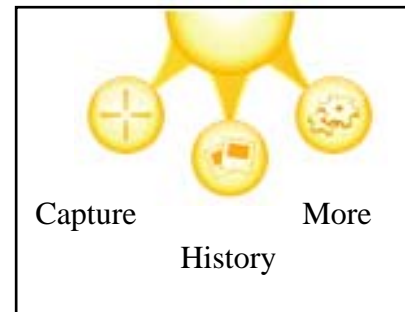
Using the Interface

Jing will appear as a faded yellow sun that remains visible on the edge of your screen while the program is open. The sun can appear on any edge of the screen and may not be visible based on your background color. You can click and drag it to whichever screen edge you prefer.



Mouse over the sun to expand it into the menu seen to the right:

- **Capture** – Select a window to capture as video or a picture.
- **History** – Look at videos and pictures you’ve already made.
- **More** – Adjust preferences (like the location to which files are saved), access help files, or turn Jing off.



Capture Video

With Jing you can capture up to five minutes of screen recording time. If you need to do more than this, you can capture what you need to do in multiple sessions. By default, Jing uses your systems audio recording device, usually the input microphone.

1. If needed, open Jing by moving your mouse to the sun icon.
2. Click the **Capture** button.
3. **Click and drag the mouse** to capture an area of your screen.
4. Once the area is selected, adjust the size by clicking and dragging the borders of the capture area.
5. Click **Video** on the menu that appears in the lower left corner of your screen.

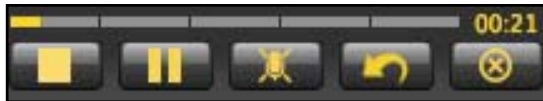


Next, you'll see a countdown (3...2...1).

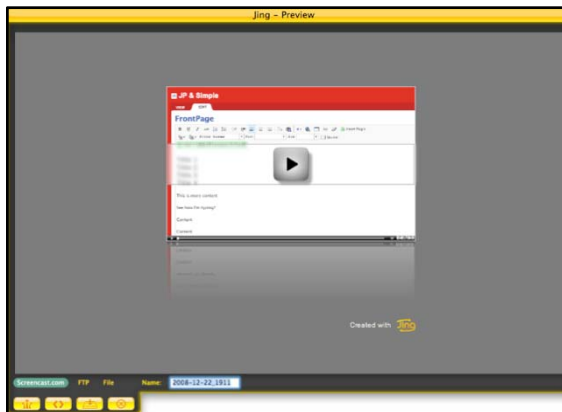


After the countdown, Jing starts recording the screen in real time.

A toolbar is displayed that contains buttons including *Stop*, *Pause*, *Microphone*, *Restart* and *Cancel*. The *Stop* button will end the recording and open options for saving the file. The *Pause* button will pause the recording. The *Microphone* button is used to mute and unmute your computer's microphone. The *Restart* button restarts the recording process. This is helpful if you make a mistake and need to start over. The *Cancel* button cancels the video capture.



6. Once you are finished with your video, click the **Stop** button.
7. Jing will show you a preview of your recording. Click the **Play** button in the center of the screen.



If you wish to re-record the video, click the **Cancel** button on the bottom toolbar of the preview window.

8. Enter a name for the movie in the Name field above the bottom toolbar. If no name is specified, the date and time will be saved by default.

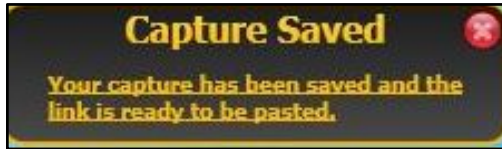


9. To save the recording, click the **Save** button.



10. A save capture dialog box will appear above the preview window. Select a location to save the file on your computer and click the **Save** button.

A Dialog box will appear stating the file has been saved.

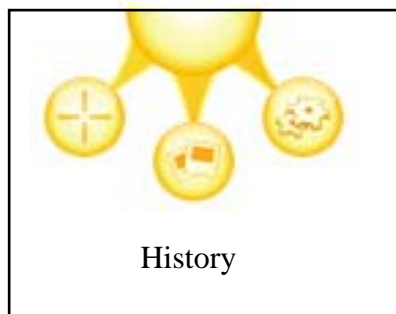


This will create a .swf file that can be uploaded to ANGEL.

Using Jing History

Every movie or screenshot captured via Jing is always accessible on your computer. The images and videos are stored as thumbnails in the history. Selecting a movie provides options for viewing, sharing and deleting it.

1. Click the **History** button.



2. The History window will appear



3. You can now choose from saved images and movie files you have created. You can **View**, **Share** or **Delete** the selections by selecting the appropriate icon below the image or movie file.

NOTE: When you delete content from your History, Jing will also attempt to delete the content from its stored location. For example, if you saved an image to a folder on your computer, then delete it from the Jing History, Jing will attempt to delete it from the folder as well.

More

The More option in Jing allows you to set Jing Preferences. You can set a hotkey to start Jing and change your account information. You also have the option of turning off the launch on startup or hiding the Jing sun icon. If you have the Pro version of Jing, this is also where you can choose the video format you wish to save your video files as.



Exiting Jing

1. To Exit Jing, click on the **icon** highlighted to the right.
2. Jing will turn gray and ask you if you would like to quit. Choose **Yes**.



Additional Resources

Jing also has a very easy-to-use help section, with screen captures and videos to help walk you through what Jing can do. View the tutorial here:

<http://blog.jingproject.com/2009/08/capture-a-video-tutorial---we.html>